

**Link for Institutional website; weblink to particular program  
or scheme mentioned in the metric  
(SOP)**



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## Standard Operating Procedure

### VIMS CAREER COUNSELLING AND COMPETITIVE EXAMINATION GUIDANCE SCHEME

#### ❖ CAREER COUNSELLING :

- ✓ Career counselling is a lifelong process. There are a number of factors that influence career development, including students interests, abilities, values, personality, background, and circumstances.
- ✓ Career Counselling is a process that will help students to know and understand themselves and the world of work in order to make career, educational, and life decisions.

#### ▪ **OBJECTIVES:**

- ✓ To provide professional guidance to the students
- ✓ To provide information regarding various professional and employment related courses being offered in the various colleges, universities and institute
- ✓ To provide guidance regarding the job openings in various public and administration areas
- ✓ To maximize career opportunities and to promote effective job placement

#### ▪ **PROCEDURE :**

- ✓ Institute invite the application from students of final year B.P.Th and Interns for registration of career counselling programme offered by the institute
- ✓ Institute arrange different activities including sessions on career guidance and personality development by speakers, enrichment programmes, meetings with mentors and advice given on work experience programmes during each academic year.
- ✓ Institute organize sessions on career counselling session once in a year.
- ✓ Report of activities is compile and discuss in monthly college council meeting
- ✓ At the end, yearly report is submitted to the IQAC.

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## ❖ **COMPETITIVE EXAMINATION GUIDANCE :**

- ✓ Completion of BPT course offers manifold opportunities for higher studies since candidates with this graduation can go for Master's degree in Physiotherapy (MPT) from either an Indian University or a Foreign University.

### **OBJECTIVES:**

- ✓ To offer training and guidance for competitive examinations and career counselling by the institute
- ✓ To motivate students for prospective career in Government and Corporate Sector.
- ✓ To enhance the capability of students who are willing and interested to prepare for competitive examinations
- ✓ To intensively guide students for competitive Examinations like UPSC and MPSC other competitive and entrance exams.(PGP-CET),
- ✓ To guide students for Group Discussion and Interviews.
- ✓ To build among students a sense of awareness, provide guidance, necessary literature, brochure and other information about various competitive examinations.
- ✓ To provide guidance in various examinations such as Defence services, Banks, Railways, Public sectors and corporate etc.
- ✓ To conduct career development seminars and workshops on competitive exams.
- ✓ To conduct mock interviews and train student's in personality development and communication skills.

### **PROCEDURE –**

- ✓ Institute invite the application from students of final year B.P.Th and Interns for registration of Guidance for competitive examination programme offered by the institute
- ✓ Sessions provide information about the courses as well as clarify the doubts and confusions regarding the courses.
- ✓ Institute organize sessions on Guidance for competitive examination once in a year
- ✓ Institute make a schedule of library hours twice in a week and provide necessary educational tools like books and internet facility for preparation of competitive examination
- ✓ Report of activities is compile and discuss in monthly college council meeting
- ✓ At the end, yearly report is submitted to the IQAC.



A handwritten signature in blue ink, appearing to read "Dr. Vithalrao Vikhe Patil".

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